

TUTOR – WATERCOLOUR PAINTING– JOB DESCRIPTION

Responsible to: Learning, Participation and Community Engagement Manager

Status: FREELANCE

Overview:

South Hill Park is looking for a watercolour tutor to provide classes to adult learners.

The Arts Studios are beautiful, well-lit spaces located in our Grade II listed mansion house.

Key Details:

- Freelance
- Rate of Pay: £30.60 per hour (inc prep and planning) £12.71 fee for annual training and bi annual tutor meetings
- Contracts are renewed on a termly basis
- Courses must meet a minimum number of participants to run

Autumn Term 2026

Week commencing: Monday 21st September 2026

Half term: w/b Monday 26th October 2026

Week concluding: Monday 30th November 2026

We would like you to run the following classes:

- Tuesdays 10am – 1pm (3 hours)

With the possibility of adding extra classes next term if there is demand from students.

Responsibilities:

- The planning and delivery of 10 week term courses that are suitable for up to 12 adult learners of mixed ability level and/or beginner ability level
- To encourage, nurture and inspire students to achieve their learning outcomes
- To deliver a health and safety briefing at the beginning of each course and ensure correct paperwork is completed and filled.
- To complete annual e-learning training modules and attend COSHH training where appropriate.
- To follow South Hill Parks health and safety and safeguarding policies.

- To work with the Learning and Participation Manager to ensure the details for your courses are kept up to date for marketing purposes, and to help the manager answer participant questions in relation to your courses and the studio.
- To maintain a safe, clean and inclusive working environment.

PERSON SPECIFICATION

Essential

- Educated to a degree level in watercolour painting or demonstrable training and experience with a strong portfolio.
- Experience of teaching adults.
- Excellent communication skills.
- Positive and proactive approach and attitude.

Desirable

- Training in health and safety and COSHH
- Experience of working with special needs groups and/or community groups

TO APPLY

Please send:

- CV and images of your work, or a link to your portfolio
- A cover letter outlining why you feel you are suitable for this position, and how your previous experience would enable you to deliver the responsibilities of the position.